Revised: Aug 2023

RENAISSANCE ACADEMY

FOOD SERVICE DEPARTMENT

Renaissance Academy Food Service Department offer five component items for lunch: Protein (meat or meat alternate), grain (breads, rice, pasta, etc.), fruit and vegetable (must take a minimum of 1/2 cup), and milk (fat free chocolate milk or white 1%). They must choose at least three of the five items, one of the choices must be a fruit or vegetable as required by the State/Federal regulation.

For breakfast students have 2 choices of grain, 2 choices of fruit and a milk. Students must pick a fruit and a grain. Breakfast is served from 7:40-7:55.

**Price**

Breakfast is served every school day for $1.75. Lunch is $2.85. Monday through Thursday we offer two main dish options a hot lunch or PB&J sandwich. On Fridays we will offer a sack lunch between 12:15 and 12:40. Friday sack lunches must be eaten in the cafeteria before leaving home. We are currently only offering a la cart milk ($0.50)

Families that are part of the Free and Reduced Program breakfast reduced price is $0.30 and lunch is $0.40. We do not cover second meals or a la cart items.

**Lunch Count**

Lunch is ordered the Friday before. The lunch survey report is pulled every Friday so we can order for the following Monday. We get our food delivery truck on Mondays for that entire week's menu. If your student is eating school lunch, please fill out the Lunch Order Form found on the school main page renacademy.org.

This count determines the amount we prepare. We do have an average extra that we add to help buffer the participation numbers we get from the online survey however if the count still short due to parents not filling out the survey or students coming in for some of the popular items without being ordered in advance unfortunately students that are at the end of the serving time might get a substitute meal.

**We would appreciate if parents could work with their students’ in helping them memorize their Student ID, this makes the process at cashier and student line to go more quickly.**

**Financial Assistance**

Families in financial need may apply for USDA’s Free and Reduced Meal Program. To apply, parents/guardians can apply online through Aspire. If you have any questions, please contact Stella Aires at (801)768-4202 x-5112 or saires@renacademy.org

**Special Diets**

If your student has special dietary needs, you must provide a doctor approved special diet statement and acceptable substitutions.  This application must be signed by an approved medical authority listed on the Special Diets Meals and Accommodations Form along with the Medical Authority Checklist.

Be aware that we are not a peanut free school.  We do provide a peanut free table. For the safety of your student’s our PB&J sandwiches are bought prepackaged so our kitchen has less contact with allergens.

**Making Payments**

Lunch account payments may be made online or onsite.

***Online Payments***

Find the “Online Payments” link on the right hand side of the school’s website (www.renacademy.org). The link will take you to Renaissance Academy’s Secured Instant Payments website (SIP).  In addition to single payments, SIP has the option to schedule auto payments for your convenience.

Important Reminder:  Online payments *may take up to 36 hours to be posted* to your child’s lunch account on our student information system (Aspire). Aspire also functions as our point-of-sale software for cafeteria purchases.  Therefore, if a payment has been made through Secure Instant Payments, but has not posted to your child’s Aspire account, our lunchroom staff will not know of your payment until it does.

***Onsite Payments***

Payments made by cash and/or check may be given to the front office or kitchen. When making an onsite payment, please write school lunch at the top of the envelope, your student’s names, ID#, grade and payment amount.

Onsite cash or check payments typically post to the student’s Aspire account on the same day. In either case, it is HIGHLY RECOMMENDED that you schedule a weekly Student Summary email through your Aspire account. In addition to an academic update about your student, this summary will also provide you a weekly report of their current lunch balance. You may check their balance on Aspire at any time by going to the "Transactions" section of your Aspire account’s landing page.  
  
Students’ may be given an emergency meal when their account reaches **-$10.00**. The emergency meal consists of: a cheese sandwich, salad bar (fruits and vegetables) and a milk. The charge for emergency meals is $1.25 for full-pay students and $0.40 for reduced price lunch. You can refer to the School Meal Payment Policy for more information.

**Field Trips**

We offer a sack lunch for field trips however they must be ordered at least 3 days prior to field trip. Students can put their name on their teacher’s list for that specific field trip day.

**Sharing Cart**  
  
Students who take food from the school lunch line and decide they do not want to eat it, can donate the food to the basket to be shared with other students. Food must either be pre-packaged (such as PB&J sandwich, string cheese, crackers, milk carton) or whole fruits or vegetables with skin intact. Students may NEVER donate food from home to the Sharing Cart. However, students who bring a lunch from home may take food from the Sharing Cart.  
   
If you have questions or concerns feel free to contact me before or after serving time when school is in session.

Thank you,

Stella Aires  
Food Service Director  
Renaissance Academy  
Saires@renacademy.org  
801-768-4202x5112