



Board Meeting Minutes

MEETING INFORMATION

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| Date: | March 20, 2013 |
| Time: | 7:00pm |
| Location: | Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 st floor in the Rousseau (southwest corner classroom) |
| Next Meeting: | April 17, 2013 |

ATTENDEE INFORMATION

| Board Members | | Invited Guests | |
|---------------|------------------------------------|-----------------------------|-----------------|
| Attended | Name | Attended | Name |
| x | Carolyn Bayly | x | Matt Lovell |
| x | Mariah Fralick | x | Drew Wright |
| x | Ryan Hunter | Public in Attendance | |
| x | Chris Wareham | Attended | Name |
| | Heather Miller | x | Audrey Knaphus |
| | Cameron Sabin | x | Jennifer Barron |
| x | Mark Ursic – Executive Director | x | Jared Barfuss |
| x | Emily Simons – Executive Assistant | x | Danielle Bement |
| | | x | Tregaron Bayly |

MOTIONS AND APPROVALS

| # | Motion made by | Motion | Vote |
|---|----------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 1 | Ryan Hunter | To approve the minutes from the previous Board Meeting. | Mariah Fralick seconded the motion. All voted in favor. |
| 2 | Mariah Fralick | To change the wording in Item C of the Executive Limitations 8. | Ryan Hunter seconded the motion. All voted in favor. |
| 3 | Mariah Fralick | To move the meeting into closed session. | Ryan Hunter seconded the motion. All voted in favor. |
| 4 | Mariah Fralick | To close the meeting. | Ryan Hunter seconded the motion. All voted in favor by name: Mariah Fralick, yes; Ryan Hunter, yes; Carolyn Bayly, yes. |

ACTION ITEMS

| Action Item | Due Date |
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| 1 st Grade DIBELS scores for end of year (for this year). | May 15, 2013 |
| End of year scores for the last the years. | Email to the Board. |

| TIME | TOPIC/SUBJECT DISCUSSION |
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| 7:09 pm | Welcome. Open meeting as a Work Session. Board members in attendance are Carolyn Bayly, Mariah Fralick and Ryan Hunter. Chris Wareham will be skyping in as soon as he can. |
| 7:11 pm | Public Comment. Audrey Knaphus – Bullying issue. She read a statement about her feelings on bullying here. She read a few statistics in regards to this issue. |
| 7:22 pm | Award for Excellence in Education. The Award of Excellence in Education was awarded to second grade teacher, Drew Wright. Mariah read a few comments that were made about Drew. “Mr. Wright’s love of learning and dedication make him an obvious choice to be the first recipient of the Board of Directors Excellence in Education Award. As he seeks to know and understand each of his students, whether it’s in the classroom or the ballroom, he inspires learners to take an active role in the pursuit of their own education and future.” “Mr. Wright graduated with a B.A. in Elementary Education and Service Learning from UVU. While at UVU he was heavily involved in the student government, ballroom and other performance and service related organizations. He has been teaching for eight years, seven of which have been at Renaissance Academy.” When he first started working here, before he taught second grade, he wore many different hats and had various responsibilities. When interviewing staff about Drew, the resonating thing was that Drew is a first responder. Drew has a magic closet. Anytime something is needed in the school, Drew has got it in his closet. A statement from Kaylene Jackson: “Drew I am excited to be honoring you tonight. You are the pure definition of service. You are always the first to arrive and the last to leave at every FEC event. You are always contributing your own supplies when we fall short. You are well deserved of this award. I am truly honored to not only work with you but to call you my friend. Congratulations!” The Board wanted to echo all of these sentiments. Mark added his own comments. He agreed with the statement that Drew is a first responder. It is a good example of our “play, wonder, explore, serve.” He has a natural gift for teaching. He has been able to address the issues of each individual in his class. Every student in the school is Drew’s student. |
| 7:35 pm | Chris Wareham joined via skype. Meeting brought from Work Session to an official Board Meeting. |
| 7:38 pm | Motion. Ryan made a motion to approve the minutes from the previous Board Meeting. All voted in favor. |
| 7:38 pm | Red Apple Update. The net income forecast is higher than last month. The areas that are a little bit higher: retirement, repairs and maintenance, and office supplies. As we get closer to the year, things will adjust a little but Matt doesn’t think there will be anything too significant. Things are looking well. |
| 7:48 pm | Lottery. We currently have enrolled 652 students and we have had 600 reenroll through the reenrollment process (which is a 92% reenrollment rate). 627 people are registered in the lottery. The lottery will be running on Friday, March 22, 2013 at 5:30. The system sends out emails to people automatically with the offer or their position on the waitlist. A disclosure statement about how the lottery works and what the details of an offer mean. There was another one that said you are advised that there are certain timelines to respond to the offer and bring in paperwork. By putting that out early, we are hoping to get responses faster. The timelines are shorter. People have 3 days to respond to offers and 7 days to turn in paperwork. We are going to have a new parent meeting and get them involved before school gets out. They can come to the school and get familiar with us so that they are not going into the summer having no exposure to the school. |
| 7:52 pm | Expansion Update. As we have talked about before, programmatically we don’t need to have a new |

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| | <p>facility or an expanded facility for next year because World Language will lose a room next year which gives us the extra room that we need. This will require some shuffling in the summer time to move all the grade levels down so we can keep them continuous. The World Language teachers will just go into the rooms to teach. This will allow more time for language classes because they won't be going back and forth from the portables to class.</p> <p>Mark wants to have the next facility ready to go a year and a half from now (opening a year from September). As we talk about some of the other options to help us with that building (enrollment numbers, etc.), programmatically we should be able to make a decision by the end of the school year. We need to start moving forward with a plan in the next 30 days.</p> |
| 7:56 pm | <p>HR Update. We have interviewed about seven or eight Chinese language teachers for the 2nd grade immersion teacher. We are eager to push that process forward and make a decision sooner rather than later as good candidates go quickly. They have come in, interviewed with the World Language team and done demos in the classrooms. All but one of them are native speakers.</p> <p>We need a companion teacher in second grade. Mark has asked all of the current second grade teachers and they all have different levels of interest in being a companion teacher. As we look at that, if they all decided not to do it, we have openings in other grades in elementary school that a teacher could move to. One of those things they have all requested is to spend time in the classroom and see how the program works.</p> <p>The PE teacher is now on maternity leave. Mark has made an offer to someone as the long term PE teacher sub.</p> <p>We are also bringing in a couple of teachers who are licensed to teach 1-8 to come in and do demos. This time last year, we didn't know who was coming back and who wasn't. This time we have been able to recruit earlier and get teachers locked down earlier.</p> |
| 8:00 pm | <p>1st grade update. One of the things we talked about in the last meeting was reading scores. When we first looked at this last time, we only had one year's data and we wanted to have some historical data. One of the biggest changes from this years and last years is that we added a 1st grade class, because of Chinese Immersion. The Dual Immersion kids look to be doing really well. There are a lot of factors that contribute to the overall performance of these students. These results can open up an educational discussion as to why the scores are where they are. The Board will discuss end of year results for 1st grade in the May Board meeting.</p> |
| 8:09 pm | <p>Executive Limitation 8. The Executive Director shall not cause or allow the board to be uninformed or unsupported in any matter that has potential in coming before the board. Additionally, the CEO shall not:</p> <ol style="list-style-type: none"> a. Allow the Board to be unaware that, in the CEO's opinion, the board is not in compliance with its own policies on Governance Process and Board-Management Delegation, particularly in the case of board behavior that is detrimental to the work relationship between the board and CEO. b. Fail to submit to the board an agenda containing items not delegated to the CEO yet required by law, regulation, or contract to be approved by the board. c. Allow the Board less than one week to review data and other relevant information pertaining to the board established policy-monitoring calendar. |

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| | Generally, we are well off. There could be some improvement on item C, by making sure all items are ready to be reviewed one week before the Board meeting, which is a group effort. |
| 8:17 pm | Motion. Mariah made a motion to change the wording of item B in Executive Limitation 8. Ryan seconded the motion. All voted in favor. Item B now reads, “Fail to submit to the board an agenda containing items required by law, regulation, or contract to be approved by the board.” |
| 8:18 pm | Code of Conduct. Yearly, the Board is told by the State that they need to sign a Board Member’s code of conduct. It is set for the calendar in April, but Accreditation is due and they are not currently in the files. |
| 8:20 pm | Perspective Board Member Interviews. The Board will be scheduling interviews between now and the next Board meeting. Wednesday is the last day to submit an application. |
| 8:21 pm | Land Trust Update. This was submitted last week. |
| 8:25 pm | Motion. Mariah made a motion to move to closed session. “A closed meeting described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (f) discussion regarding deployment of security personnel, devices, or systems.” All voted in favor. |
| 9:50 pm | Motion. Meeting was brought back into open session. Mariah made a motion to close the meeting. All voted in favor by name: Mariah Fralick, yes; Ryan Hunter, yes; Carolyn Bayly, yes. |

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