



## Board Meeting Minutes

### MEETING INFORMATION

<b>Date:</b>	April 24, 2013
<b>Time:</b>	7:00pm
<b>Location:</b>	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 <sup>st</sup> floor in the Rousseau (southwest corner classroom)
<b>Next Meeting:</b>	May 15, 2013

### ATTENDEE INFORMATION

Board Members		Invited Guests	
Attended	Name	Attended	Name
x	Carolyn Bayly	x	Matt Lovell
x	Mariah Fralick	<b>Public in Attendance</b>	
x	Heather Miller	<b>Attended</b>	<b>Name</b>
x	Ryan Hunter	x	Brenda Dutson
x	Cameron Sabin	x	Lorien Lyde
	Chris Wareham	x	Drew Wright
x	Mark Ursic – Executive Director	x	Jen Taylor
x	Emily Simons – Executive Assistant	x	Brittany Price
		x	Michelle Kerr
		x	Anna Jorgensen
		x	Joi Lynn Fenton
		x	Patti Davis
		x	Tracy Scott
		x	Spencer Stokes
		x	Rachelle Stokes
		x	Jared Barfuss

### MOTIONS AND APPROVALS

#	Motion made by	Motion	Vote
1	Ryan Hunter	Amend the charter with new roles and at the next board meeting Mark will present to the board job descriptions for them.	Mariah Fralick seconded the motion. All voted in favor.
2	Cameron Sabin	Create an exploratory committee to coordinate with the Space EdVentures board.	Heather Miller seconded the motion. All voted in favor.
3	Ryan Hunter	Table the Board Applications item on the agenda.	Mariah Fralick seconded the motion. All voted in favor.

4	Ryan Hunter	Keep the board roles the same.	Cameron Sabin seconded the motion. All voted in favor.
5	Cameron Sabin	Invite Mark and the staff to figure out what we can and can't do and to figure out what the codes are.	Heather Miller seconded the motion. All voted in favor.
6	Heather Miller	Go to closed session "described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property."	Mariah Fralick seconded the motion. All voted in favor.
7	Mariah Fralick	Approve the minutes from the March 25 <sup>th</sup> board meeting with the corrections.	Cameron Sabin seconded the motion. All voted in favor.
8	Heather Miller	Close the meeting.	Mariah Fralick seconded the motion. All voted in favor by name.

ACTION ITEMS	
Action Item	
Follow up on three goals for Accreditation.	
Present job descriptions for each of the new roles being added to the charter.	
Create an "exploratory committee" to coordinate with the Space EdVentures team.	
Develop a plan for both expansion options.	
Update the enrollment number for the charter amendment.	
Figure out course codes for Middle School.	

TIME	TOPIC/SUBJECT DISCUSSION
7:06 pm	Welcome and roll call.
7:08 pm	<p><b>Dean of Students Presentation</b></p> <p>The executive leadership committee gave a presentation on the suggestion to hire a Dean of Students next year rather than a principal.</p> <ul style="list-style-type: none"> <li>- Jen Taylor explained what we are doing now. We have PLCs that have been around for several years. All teachers serve on two committees. The leaders of the committees "applied" for the positions and receive a stipend. The leaders also serve on the Executive Leadership Committee. She explained that it is going very well and that morale for the teachers is high.</li> <li>- Joi Lynn Fenton went on to explain the recommendation. The new organization would include: <ul style="list-style-type: none"> <li>- Executive Director – current responsibilities.</li> <li>- Executive Leadership Committee – current committees, and would have flexible (Curriculum and other committees based on need).</li> <li>- Dean of Students and Families –partner with the FEC, student behavior program, student discipline and state required testing.</li> <li>- Teacher Coach – part-time consultant, observe teachers and provide feedback, complete teacher evaluations (classroom components).</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Carolyn wanted to know if this idea had been presented to the staff and what the feedback was. The team reported that it had and they have only received positive comments about it.</li> <li>- Some parents asked questions and expressed some hesitation. All of the teachers that were present talked about how successful things are going and the positive responses that have been made in regards to this proposal.</li> </ul>
7:39 pm	<b>Motion.</b> Ryan made a motion to amend the charter with these new roles and at the next board meeting Mark will present to the board specific job descriptions for them. Mariah seconded the motion. All voted in favor.
7:43 pm	<b>Red Apple Update</b> <ul style="list-style-type: none"> <li>- We are 75% through the year and things are going great.</li> <li>- Nothing really new to report from last month.</li> <li>- A budget needs to be planned for next year.</li> </ul>
7:55 pm	<b>Executive Limitations 4 – Hiring of Staff</b> <ul style="list-style-type: none"> <li>- Good to have multiple points of references on HR items.</li> <li>- Hires are based on qualifications so Mark tries to get people that are as close to the responsibility as possible to do the initial screening.</li> <li>- Mark will meet with the point person on the position and go through at least two applications to cover legal related items (background checks, current licenses, etc.)</li> <li>- GPS will come in and do training for us.</li> </ul>
8:01 pm	<b>HR Update</b> <ul style="list-style-type: none"> <li>- We will open up a job posting for the Dean of Students.</li> <li>- Two teachers left for maternity leave but have decided not to come back. We recruited for long-term subs for these jobs, who are both qualified to take that position next year.</li> </ul>
8:07 pm	<b>Farpoint Plan</b> <ul style="list-style-type: none"> <li>- Clarification: Space EdVentures foundation is the group that was formed when the Alpine Space Center closed to try and find a new home for it. After talking to this group and coming up with a concept for Renaissance Academy, that concept is called Farpoint.</li> <li>- Mark has been meeting with them at their weekly meetings, nailing down options for legal structure.</li> <li>- Everyone agrees with and likes the structure.</li> <li>- Cameron had a few questions that should be worked out and would making going forward easier. He suggested creating an “exploratory committee” to go to their board meetings to coordinate and sort those things out.</li> </ul>
8:26 pm	<b>Motion.</b> Cameron made a motion to create an exploratory committee with the task of coordinating with the Space EdVentures board to determine whether an agreement can be worked out to partner the school with Space EdVentures and Farpoint and to come back with a proposal or a memo of understanding that could be voted on to move the process forward. Heather seconded the motion. All voted in favor.
8:29 pm	<b>Expansion Update</b> <ul style="list-style-type: none"> <li>- There are two good options right now for the new building, both within walking distance.</li> <li>- The plan right now is to develop an offer for both of them.</li> </ul>
8:31 pm	<b>Charter Amendment</b> <ul style="list-style-type: none"> <li>- The enrollment numbers need to be updated to increase the max number. This will go in the first charter amendment.</li> </ul>
8:39 pm	<b>Board Applicants</b> <ul style="list-style-type: none"> <li>- The board will postpone interviews for the Board as they have been very busy.</li> </ul>

	- A lot of the applicants have volunteered to work on the committee for Farpoint.
8:41 pm	<b>Motion.</b> Ryan made a motion to table this item. Mariah seconded the motion. All voted in favor.
8:42 pm	<b>Board Roles</b> - All Board Members are willing to continue in the roles that they are in right now.
8:46 pm	<b>Motion.</b> Ryan made a motion to keep the board roles the same. Cameron seconded the motion. All voted in favor.
8:47 pm	<b>Accreditation Goals</b> - In the May Board Meeting, the Board will follow-up on the three goals for accreditation. - MS plan is getting back on track. Students should be able to register soon. We just have to check on course codes.
8:56 pm	<b>Motion.</b> Cameron made a motion to invite Mark and the staff to figure out what we can and can't do and to figure out what the codes are and the board will address the issue when they have this info. Heather seconded the motion. All voted in favor.
8:57 pm	(Accreditation Goals cont.) <b>Middle School Update</b> Heather gave an update of the MS Adobe fieldtrip went really well. The kids loved it and the Adobe executives loved having the kids there. The MS talent show also went well.
9:02 pm	(Accreditation Goals cont.) <b>Math curriculum review</b> One of the big pushes is to get a curriculum that aligns with the common core because the state standard and state testing will be all common core by next year. The committee is ready to come in with a presentation to recommend a new curriculum. Mark has delayed this presentation because he has asked that the committee review Open Source materials.
9:09 pm	<b>Policy Review</b> The Board went through a list of all of the policies in the handbook and assigned them to either be only reviewed or to be voted on.
9:16 pm	<b>Board Performance Update</b> - Reminder to do the trainings. - Charterology June 17 <sup>th</sup> and 18 <sup>th</sup> . Carolyn needs an RSVP on this before April 30 <sup>th</sup> .
9:18 pm	<b>Motion.</b> Heather made a motion to go to closed session "described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property." Mariah seconded the motion. All voted in favor.
11:04 pm	Meeting brought back into open session. <b>Motion.</b> Mariah made a motion to approve the minutes from the March 25 <sup>th</sup> board meeting with the corrections. Cameron seconded the motion. All voted in favor.
11:05 pm	<b>Motion.</b> Heather made a motion to close the meeting. Mariah seconded the motion. All voted in favor by name.