



## BOARD MEETING MINUTES

### MEETING INFORMATION

<b>Date:</b>	July 25, 2012
<b>Time:</b>	7:00pm
<b>Location:</b>	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 <sup>st</sup> floor in the Rousseau (southwest corner classroom)
<b>Next Meeting:</b>	August 22, 2012

### ATTENDEE INFORMATION

Board Members		Invited Guests	
Attended	Name	Attended	Name
x	Carolyn Bayly	x	Thomas Burton
x	Mariah Fralick	<b>Public in Attendance</b>	
x	Chris Wareham	Attended	Name
x	Cameron Sabin	x	Kristen Hawkins
x	Heather Miller	x	Elizabeth Shumway
x	Ryan Hunter	x	Tyler Shumway
x	Mark Ursic – Advisory	x	Raquel Timpson
x	Emily Simons – Board Secretary	x	Maya Timpson
		x	Auna Rasmussen
		x	Cyndy Garrison

### MOTIONS AND APPROVALS

#	Motion made by	Motion	Vote
1	Cameron	Motion to approve minutes from previous meeting	All in favor
2	Cameron	Motion to table the grading policy until Brenda Hedden returns	All in favor
3	Cameron	Motion to approve financial policy with proposed changes	All in favor
4	Chris	Motion to approve dress code	All in favor
5	Mariah	Motion to move to closed session	All in favor
6	Heather	Motion to approve review and bonus for Executive Director, Mark Ursic	All in favor
7	Heather	Motion to close meeting	All in favor

ACTION ITEMS		
Name	Action Item	Due Date
All board members	Review the next policies for the following meeting	August 22, 2012

NAME	PUBLIC COMMENT
Kristen Hawkins	She requested that Renaissance Academy keeps Performance Dress Mondays.
	She requested to not allow girls to wear polo dresses in five different colors. Her reasons being (1) a larger margin of error for infractions and (2) possible future claims of discrimination against boys.
Raquel Timpson	She requested to keep Performance Dress Mondays. Her reasoning was because it helps the students be prepared for school as the week starts.
	She requested to keep Spirit Days on Friday because that is the day when the students do more hands-on/physical activities and have the possibility of getting dirty.
Auna Rasmussen	She explained how she and her family love the Dress Code. She wondered what the changes were and why.
Cyndy Garrison	She explained that she liked the idea of not having Performance Dress on Mondays.
	She requested to keep Spirit Days on Friday so that the students have a chance to wear their t-shirts that they received throughout the year.
From Facebook:	<p>Leslie Cluff: She wishes Fridays were still Spirit Days but is happy Mondays are no longer Performance Dress.</p> <p>Alysa Dominguez: She is happy about the changes except for Spirit Day on Fridays. She wants to have the option to do messy things for wonder days.</p> <p>Sonja Jolley: She likes that shoes must be a matching pair.</p> <p>Jennifer Stafford: She likes the rest of the changes but is disappointed about Spirit Day.</p> <p>Noel Harmer: She wants to keep Spirit Day on Fridays.</p> <p>Melissa Laurence: She wants to know if white polo shirts are no longer allowed for girls on performance dress days. She is not thrilled about Spirit Days disappearing.</p> <p>Ashley Swindler: She loves the proposed changes except for Spirit Day</p> <p>Kim Hawkins: She is not happy about Spirit Days disappearing.</p>

TIME/PRESENTER	TOPIC/SUBJECT OF DISCUSSION
7:04 pm – Cameron	<b>Welcome</b> everyone to the board meeting.
7:04 pm – Carolyn	<b>Motion to approve previous board meeting minutes.</b> All voted in favor.
7:05 pm	<b>Public Comments.</b> (See above)
7:20 pm – Mark	<b>Policy Review.</b> The policies being reviewed tonight are all a part of an ongoing process to review policy.
	<ul style="list-style-type: none"> <li>- <b>Dress Code:</b> Mark explained that one of the challenges that the Administration faces when it comes to the dress code is the specific nature of some of the particular requirements (e.g. the color of the stitching on shoes). He explained that what the Administration is trying to do with the dress code is to eliminate the differences that cause problems such as distractions and allowing us to promote self-respect and discipline. The change in the Dress Code Policy includes getting rid of Performance Dress Monday and Spirit Dress Friday. Teachers can still request Spirit Dress Friday for their class, grade or school for</li> </ul>

	<p>specific days. The reason for eliminating Monday and Friday dress days is to create standardization across the whole week. Mark explained that the approach to revising the dress code is to make it easier to understand. Another change that was made to the dress code is the classification of girls dresses (from tops to bottoms which allows the girls to wear them in 5 colors). The Administration is putting together a visual guide with pictures of all the approved colors that will help students and parents to know which colors they can wear.</p> <ul style="list-style-type: none"> <li>- Carolyn asked Mark to clarify the change in Spirit Dress. He explained that if a teacher wants to have Spirit Dress day all they have to do is email Brenda Hedden and ask for permission. This is not solely limited to Fridays; it could be any other day of the week as well.</li> </ul>
	<ul style="list-style-type: none"> <li>- <b>Homework Policy:</b> The only thing that changed here was 9<sup>th</sup> grade was added. The old policy was K-8.</li> </ul>
	<ul style="list-style-type: none"> <li>- <b>Grading Policy:</b> This is a new policy. Mark explained that its purpose is to address consistency throughout the school in how grading is done and to ensure that there are provisions in place that allow for meaningful grading. Brenda Hedden wrote this policy to try and put a framework in place for teachers so that it wasn't prescribing how they would grade in their classroom but in an effort to achieve consistency and to ensure that grades are meaningful as a measurement of understanding and learning. It sets a standard for mastery that states any score below a 70% requires the teacher to intervene with the student.</li> <li>- Zeros, which would be for work not turned in, would be unacceptable as well. The new change in the policy would be if a student doesn't turn in an assignment they get an (I) Incomplete. All students have the chance to make up any assignments but it must be completed in that semester.</li> <li>- Heather asked about teacher websites. Mark said they were talking about standardizing it so that they were all in one format. The plan for this is to have every teacher put assignments on a google calendar and any parent can set up a google calendar in their house. This would enable them to see every assignment for all of their kids.</li> <li>- Cameron asked why it is important to document all communication. Mark explained that this is to make sure that there is dialog between teachers and parents/students, especially for those students that need extra help. This is just to ensure that there are no surprises to the parents at the end of the semester.</li> <li>- Mark recommended not to vote on this policy tonight and to table it until Brenda returns.</li> </ul>
	<ul style="list-style-type: none"> <li>- <b>Academic Integrity Policy:</b> This is a revision of another policy and has been renamed.</li> </ul>
	<ul style="list-style-type: none"> <li>- <b>Financial Management Policy:</b> This is a combination of two sets of policies from before: the Business and Fiscal Policies and Financial Management policies. This new policy takes parts from both of the previous policies that are relevant and puts them in one policy.</li> <li>- The Business and Fiscal Policies had some information that seemed irrelevant.</li> <li>- Mark summarized some of the specific changes.</li> </ul>
8:36 pm	<p><b>Motions on the policies:</b></p> <ul style="list-style-type: none"> <li>- Cameron made a motion to table the Grading Policy until Brenda returns. All</li> </ul>

	<p>voted in favor.</p> <ul style="list-style-type: none"> <li>- Cameron made a motion to approve the Financial Management Policy with some corrections. All voted in favor.</li> <li>- Chris made a motion to approve the dress code policy. All voted in favor.</li> </ul>
8:45 pm – Thomas	<b>Update from Red Apple.</b> Thomas handed out a Financial Report Card. He said the school is in a good position financially ending this year and going into the next year. He had no concerns.
8:55 pm – Mark	<b>HR Update.</b>
	<ul style="list-style-type: none"> <li>- All of the positions have been filled except for CTE/Technology teacher for Middle School. The Administration is focusing on this last position for Middle School. They are planning on giving raises (3%) to some full-time teachers who have worked here two or more years and receive a good performance review from Brenda Hedden.</li> </ul>
	<ul style="list-style-type: none"> <li>- There is training scheduled for August (the week before school starts). This training will focus more on specific organizational goals. It will be school-wide rather than individual professional development training. It will be largely focused on differentiated instruction for teachers. A national speaker will come in and talk about this and will come back later in the year to do a follow up.</li> </ul>
9:00 pm – Mark	<b>SIS Change.</b> One Point has been selected as a vendor for SIS. It is a lot more flexible and functional than SIS. It will allow us to have one central record for a student and be able to access all of the information about that student. It is also a lot more user friendly for parents. The vendor that has been selected is working with us to develop certain modules that they didn't have.
9:05 pm – Mark	<b>Strategic Plan.</b> Mark explained that the Administration is going to create some specific goals for the schooled based on CRT data.
9:06 pm – Mark	<b>Crossing Light Option.</b> There is a crossing light option at 1200 E and 3200 N. The city has done some studies on it but have not committed to putting anything in. They are restricted by the Federal Transportation Guidelines of when and where they can put in various signals/lights. The traffic study at 1200 E is likely not going to produce enough traffic to qualify for a full cross walk that has lights. Mark said he would be more interested in getting something more clearly marked (like a sign with lights) on 3300 N.
9:08 pm – Mark	<b>Drop off and Pick up Plan.</b> Deferred until August.
9:08 pm – Heather	<b>Landscape Plan – Project Beautification.</b> At the last Board meeting, Mark had asked for ideas of what to raise funds for. Heather suggested a landscape project to enhance the school. She and another mother came up with the idea to have different “language gardens.” She described it as simple but congruent to the school’s message of World Languages. They are moving forward with the plan. Heather is sending out a message on the Facebook page to invite anyone who wants to, to come and help clear out the front of the school of weeds, clean the gutters, etc. to make it cleaner.
9:14: pm – Mariah	<b>Calendar Items.</b> The Board moved the Drop off and Pick up Plan to the next Board meeting in August.
9:30 pm – Carolyn	<b>Conflict of Interest.</b> Carolyn reminded the Board to sign the Conflict of Interest form.
9:31 pm – Mariah	<b>Motion to go to a closed session.</b> “A closed meeting described under Section 52-4-204 will be held for a discussion of the character, professional competence, or physical or mental health of an individual.”

11:00pm – Carolyn	<b>Reconvening.</b> Carolyn reconvened this board meeting at 11:00 pm.
11:00 pm – Carolyn	<b>Motion to close the meeting.</b> Carolyn motioned to close the meeting at 11:00pm. All voted in favor.