



Board Meeting Minutes

MEETING INFORMATION

Date:	January 16, 2013
Time:	7:00pm
Location:	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 st floor in the Rousseau (southwest corner classroom)
Next Meeting:	February 20, 2013

ATTENDEE INFORMATION

Board Members		Invited Guests	
Attended	Name	Attended	Name
	Carolyn Bayly	x	Brittany Price
x	Mariah Fralick	x	Anna Jorgensen
x	Ryan Hunter	Public in Attendance	
x	Heather Miller	Attended	Name
x	Cameron Sabin	x	Brenda Dutson
	Chris Wareham	x	Rebecca Murdoch
x	Mark Ursic – Executive Director	x	Thomas Murdoch
x	Emily Simons – Executive Assistant	x	Alyson Harper

MOTIONS AND APPROVALS

#	Motion made by	Motion	Vote
1	Ryan Hunter	Motion to approve the minutes from the November 14, 2012 Board Meeting.	Heather Miller seconded. All voted in favor.
2	Cameron Sabin	Motion to approve the minutes from the December 3, 2012 Board Meeting	Heather Miller seconded. All voted in favor. Ryan abstained.
3	Heather Miller	Motion to approve the Non-Discrimination Policy.	Cameron Sabin seconded. All voted in favor.
4	Ryan Hunter	Motion to approve the Child Abuse/Neglect Reporting Policy with changes.	Heather Miller seconded. All voted in favor.
5	Cameron Sabin	Motion to approve the Credit Evaluation Policy.	Ryan Hunter seconded. All voted in favor.
6	Heather Miller	Motion to close meeting.	Ryan Hunter seconded. All voted in favor.

ACTION ITEMS		
Name	Action Item	Due Date
Brittany Price, Anna Jorgensen	Have actual drafted goals for the next Board Meeting.	February 13, 2013 (one week before Board Meeting)
Mark Ursic	Proposal for School House Security.	Next Board Meeting
Mark Ursic	Plan for land trust.	Next Board Meeting

TIME	TOPIC/SUBJECT DISCUSSION
7:03 pm	Welcome
7:05 pm	<p>Public Comment.</p> <ul style="list-style-type: none"> - Brenda Dutson introduced herself. She offered to help with any relocations or expansions. - Alyson Harper wondered if the administration had thought about having a sibling waitlist for the Chinese Immersion program. Mark answered that in the past we haven't really needed it because those who wanted to be in the immersion program have been able to. This year, we will go to a lottery if we have to, but we probably won't need to.
7:13 pm	<p>Motion. Ryan Hunter made a motion to approve the minutes from the November 14, 2012 Board Meeting. Heather Miller seconded. All voted in favor.</p> <p>Motion. Cameron Sabin made a motion to approve the minutes from the December 3, 2012 Board Meeting. Heather Miller seconded. All voted in favor.</p>
7:14 pm	<p>Accreditation Committee.</p> <ul style="list-style-type: none"> - Paperwork will be due February 25th and the external review will be March 25th and 26th. - Anna and Brittany explained the process. So far they have analyzed the student test data, done self-assessment and they have analyzed the results from the teacher survey. - Three areas that are critical for success, based on all of the surveys and test data: <ol style="list-style-type: none"> 1. Strengthening our Middle School Program (Stakeholder feedback and enrollment trends) 2. Improving our Math Program Grades 5-9 (CRT/Academic Assessment Review) 3. Development of a well-defined, data driven continuous improvement process. - Goals are going to be developed further and they will be ready for the next Board meeting.
7:31 pm	<p>Red Apple Update.</p> <ul style="list-style-type: none"> - The Board looked over the report that Red Apple made. They discussed what would make the report more accurate and easier to follow. - By the next meeting we should talk more about the physical expansion of the building.
7:54 pm	Annual Audit. Mark told the Board that there were no findings in our annual audit.
7:56 pm	Internal Control Policy. The Board reviewed this policy and had no questions or comments.
7:58 pm	2013-2014 Calendar. The Board reviewed the calendar for the 2013-2014 school year. It aligns with the district calendar.
8:03 pm	<p>School House Security. Mark discussed the physical security plans for the building. He has a list of ideas that he priced out to see what our priorities were. The two top priorities were discussed:</p> <ul style="list-style-type: none"> - One suggestion was to close off the front of the school. There were two options discussed for this. Either to move the second glass door back a few feet so that it is behind the window to the front office. That way everyone would be required to sign in and need to be buzzed in. The other option was to make it so when anyone enters the building they have to turn left into a waiting area (where Mark's current office is) and this where there would be more control over who comes into the building. - Another suggestion was putting up a fence on either side of the building.

	<ul style="list-style-type: none"> - We have purchased a new software program that will require people to scan their driver's license. - We will be having a lock-down drill in the next few weeks.
8:23 pm	Contingency Plan. Mark had outlined the various responsibilities. If something were to happen, rather than all of it falling on a Principal, it would be split up between the administrative staff.
8:27 pm	Land Trust Committee. The State passed a new administrative rule that disbanded land trust committees. Now it is the responsibility of the Board. Mark suggested having one goal for land trust money and then reporting on it would be very simple. He proposed for the next year we spend it on technology. <ul style="list-style-type: none"> - Mark will come up with a final plan for the Board Meeting next month.
8:40 pm	Non-Discrimination Policy. The Board reviewed this policy and made a few grammatical changes.
8:44 pm	Motion. Heather Miller made a motion to approve the Non-Discrimination Policy. Cameron Sabin seconded. All voted in favor.
8:44 pm	Child Abuse/Neglect Reporting Policy. The Board reviewed this policy and made a few grammatical changes.
8:52 pm	Motion. Ryan Hunter made a motion to approve the Child Abuse/Neglect Reporting Policy with the suggested changes. Heather Miller seconded. All voted in favor.
8:52 pm	Credit Evaluation Policy. The Board reviewed this policy and had no changes.
8:55 pm	Motion. Cameron Sabin made a motion to approve the Credit Evaluation Policy. Ryan Hunter seconded. All voted in favor.
8:56 pm	EL 6 – Financial Planning & Conditions. The Board had no comments or questions about this.
8:59 pm	Middle School Retention. Heather provided a list of the plans she had come up with from now until next December. She went through and explained each of them a little further.
9:23 pm	Board Training Reminder. Mariah reminded the board to do their training.
9:24 pm	Closed session.
10:05 pm	Out of closed session. Cameron Sabin dismissed during closed session.
	Motion. Heather Miller made a motion to close the meeting. Ryan Hunter seconded. All voted in favor.
10:06 pm	Meeting adjourned.