



Board Meeting Minutes

Meeting Information	
Date:	September 14, 2022
Time:	7:00 pm
Location:	Renaissance Academy, 3435 North 1120 East, Lehi, UT.

Attendee Information	
Board Members	Schoolhouse
X Ryan Hunter, Board President	Mark Ursic, Executive Director
X Cameron Hughes, Board Treasurer	Stephanie McCappin, Dean of Students and Families
X Lance Anderson, Board Secretary	Patti Davis, Office Manager
X Jennifer Lambert, Board Member	Emily Depallens, Executive Assistant (remote)
X Emily Haleck, Board Member	

Motions			
#	Motion made by	Motion	Vote
1	Emily Haleck	To approve the minutes from the August 24, 2022 board meeting.	Jen Lambert seconded the motion. All members voted in favor by name.
2	Jen Lambert	To table the voting of board members until next month when they're in attendance.	Emily Haleck seconded the motion. All members voted in favor by name.
3	Lance Anderson	To approve the LEA teacher licenses as presented by Mark.	Jen Lambert seconded the motion. All members voted in favor by name.
4	Emily Haleck	To approve the amended calendar.	Jen Lambert seconded the motion. All members voted in favor by name.
5	Emily Haleck	To approve the purchase of computers for a computer lab.	Jen Lambert seconded the motion. All members voted in favor by name.

6	Emily Haleck	To vote Cameron Hughes as the new Board Chair.	Jen Lambert seconded the motion. All members voted in favor by name.
7	Emily Haleck	To move to closed session under Section 52-4-204	Jen Lambert seconded the motion. All members voted in favor by name.
8	Jen Lambert	To adjourn the meeting.	Cameron Hughes seconded the motion. All members voted in favor by name.

Time	Topics
7:10 pm	Welcome and Call to Order
7:13 pm	Motion Emily made a motion to approve the August 24, 2022 minutes with a few grammatical changes. Jen seconded the motion. All voted in favor by name.
7:17 pm	Motion Jen made a motion to table the voting of board members until next month when they are in attendance. Emily seconded the motion. All voted in favor by name.
7:21 pm	LEA-Specific Teacher License The State has recently passed a law that allows us to issue LEA teacher licenses under certain parameters. The school must have an approved plan to develop teachers. The approved plan that you have to have from the state has a lot of requirements. We have started the process to get approval for our plan. However, the Charter School Association has already developed a plan that was approved by the State but we were told to use that. The next step is that every year, the Board has to approve the license for the teachers. Mark went through the list of teachers that are currently being considered for this.
7:40 pm	Motion Lance made a motion to approve the LEA teacher licenses as presented by Mark. Jen seconded the motion. All voted in favor by name.
7:41 pm	Amended School Calendar The calendar is being amended because we are trying to keep as close a calendar as Alpine school district. Alpine School District amended their calendar after we had voted on ours. We are proposing to add three teacher work days.
7:49 pm	Motion Emily made a motion to approve the amended calendar. Jen seconded the motion. All voted in favor by name.
7:50 pm	Purchase of Computers for Computer Lab

	<p>We currently have mobile carts with laptops in both buildings. MS has a few required technology classes with the potential for some elective classes (if we had more technology). This would be a stand alone computer lab with 30 computers. We have gotten three bids between \$26,000 and \$30,000 for these desktop computers. This purchase would come out of already budgeted money for technology purposes.</p>
7:55 pm	<p>Motion Emily made a motion to approve the purchase for this computer lab. Jen seconded the motion. All voted in favor by name.</p>
7:57 pm	<p>Budget Projections Our food service revenues look to be on target at \$50,000. We are not charging Middle School fees. Our budgets for things like “regular school programs” and “professional staff” are driven by a projection of our enrollment back in June. We are a little above where we were last school year. The budget for Regular Basic School Programs is \$2,717,404.96. There are a couple of new funding streams this year that will likely be one time. One of these is the Professional Educator Time which is at \$63,344.88. Another one is the Education Cap & Tech Funding which is at \$100,655.94.</p> <p>Our projected income for this year is \$6,684,906.44. Our total expenses for this year are projected to be \$6,499,587.86. Our net operating income is \$185,318.58.</p> <p>Next board meeting Mark would like to have a discussion about new air conditioning units.</p>
8:16 pm	<p>Motion Emily made a motion to vote Cameron Hughes as the new Board Chair. Jen seconded the motion. All voted in favor by name.</p>
8:17 pm	<p>Motion Emily made a motion to move into closed session under Section 52-4-204. Jen seconded the motion. All voted in favor by name.</p>
9:04 pm	<p><i>Cameron Hughes joined the board meeting.</i></p>
9:21 pm	<p>Moved back to open session.</p>
9:22 pm	<p>Motion Jen made a motion to adjourn the meeting. Cam seconded the motion. All voted in favor by name. The meeting was adjourned.</p>