



Board Meeting Minutes

Meeting Information

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| Date: | Thursday, March 17, 2022 |
| Time: | 7:00 pm |
| Location: | Renaissance Academy, 3435 North 1120 East, Lehi, UT. |
| Next meeting: | Wednesday, April 13, 2022 |

Attendee Information

| Board Members | | Schoolhouse |
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| x | Ryan Hunter, Board President | Mark Ursic, Executive Director |
| x | Cameron Hughes, Board Treasurer | Stephanie Avery, Dean of Students and Families |
| x | Lance Anderson, Board Secretary | Lichelle Watne, Dean of Instruction |
| | Jennifer Lambert, Board Member | Patti Davis, Office Manager |
| x | Emily Haleck, Board Member | Emily Depallens, Online Correspondence |

Motions

| # | Motion made by | Motion | Vote |
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| 1 | Cameron Hughes | To approve the February 8, 2021 board meeting minutes. | Emily Haleck seconded the motion. All voted in favor by name. The minutes were approved. |
| 2 | Emily Haleck | To approve the 2022-23 calendar. | Lance Anderson seconded the motion. All voted in favor by name. The 2022-23 calendar was approved. |
| 3 | Lance Anderson | To approve the School Landtrust Plan as presented by mark. | Emily Haleck seconded the motion. All voted in favor by name. The plan was approved. |

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| 4 | Emily Haleck | To adjourn the board meeting. | Cameron Hughes seconded the motion. All voted in favor. The meeting was adjourned. |
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| Time | Topics |
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| 7:10 pm | Welcome and Call to Order |
| 7:12 pm | <p>Motion</p> <p>Cameron made a motion to approve the February 9, 2021 board meeting minutes. Emily seconded the vote. All voted in favor by name. The minutes were approved.</p> |
| 7:14 pm | <p>Executive Director Update</p> <p><i>Financial Report</i></p> <p>TSSA – Of the \$160,000 total we receive, we’ve only spent about \$40,000. We do have some outstanding invoices but we will likely have left over \$40,000. There are two funding streams that Mark wants to see if it would be possible to defer a portion to next year. The reason for that is that we really need to try to bundle some money together to augment teacher salaries. After school/summer school tutoring. We would also like to see if that money could be rolled over also to augment salaries for next year. \$200-300,000 dollars.</p> <p><i>School Lunch Program</i> – We budgeted \$50,000 for the year. We have already brought in \$119,000 because of the lunch program. With that, we have excess capital. There is a restriction of how much money can be built up (3 months of average income). We would like to use some of this excess money to buy a built-in freezer.</p> <p><i>Total Revenue</i> – We are at 58% for the school year which is on target. A couple of our programs are reimbursable but those don’t come until we send those in.</p> <p><i>Licensed Teachers</i> – we are at 58% in this category. These salaries don’t really move during the school year.</p> <p><i>Other Salaries</i> – We have made some changes to cafeteria workers and paraprofessionals. Starting salaries are now \$14 an hour. Our top aide is making \$20 an hour.</p> <p><i>Technical Services</i> – A large part of this is the IT company that we contract with to do regular desktop support. They recently sent Mark an increase in their rates that take effect immediately (5% increase). That is going to impact our bottom line. Mark is trying to negotiate that. We are going to track their hours a bit more to keep track of how much time they are here helping.</p> |

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| | <p><i>Janitorial Services</i> – The increase here is pretty substantial. Part of this is due to the increase in size of our building. It is also due to an increase in pay for the staff. We have noticed a decrease in the service we are receiving this year. Mark has had a discussion with them and part of it is due to keeping the positions filled. Our monthly cost goes from about \$8,500 to about \$14,000.</p> <p><i>Property</i> – This is the one-time expense for the construction project.</p> |
| 7:50 pm | <p>2022-23 School Year We typically tend to follow the Alpine School District calendar. Mark recommended that we follow the same calendar.</p> |
| 7:55 pm | <p>Motion Emily made a motion to approve the calendar. Lance seconded the motion. All voted in favor by name. The 2022-23 school calendar was approved.</p> |
| 7:57 pm | <p>School Land Trust Update Our existing plan was to identify students requiring math intervention and our goal was to move 5% of those students from tier 3 intervention</p> <p><i>Math</i> – The goal was to move 5% of the students requiring intervention from tier 3 to tier 2. Our action plan was to hire a math specialist who to come up with an intervention plan, review rise scores from last year, iReady scores from beginning of this year to identify who requires intervention. This person would monitor the mid and end of year assessments. Fortunately, we have Lichelle who comes with a very strong math background. She has filled this role for us as we have tried to position other people to provide this support. We are moving forward with this.</p> <p><i>Language Arts</i> – The goal was to increase the number of students reading on grade level by 3%. This year we have been required to incorporate the new program LETRS which will help with this goal. Anna has been monitoring and making sure teachers are completing the training for this new program.</p> |
| 8:16 pm | <p>School Land Trust Plan for next year Criteria for this program:</p> <ul style="list-style-type: none"> - Identify critical needs through assessment - Identify a specific recommended course of action to meet needs - We discuss as a committee - Should be data driven decision - Student needs performance <p>In the past we’ve spent this on micro grants for teachers. We try to target to specific academic programs.</p> |

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| | <p>Proposal: our most immediate and critical need is to minimize teacher turnover by offering more competitive compensation for teachers.</p> <p>Pressures: more districts are offering \$50,000 or more starting salaries. Alpine School District hasn't done that yet but this year we need to get ahead of the game.</p> |
| 8:35 pm | <p>Motion</p> <p>Lance made a motion to approve the plan that Mark approved. Emily seconded the motion. All voted in favor. Mark will submit the plan to the State.</p> |
| 8:36 pm | <p>Goals for Future</p> <p>We have gotten our enrollment to about as good as it will get here. Mark and the board discussed some options such as creating a satellite campus (also K-8) or opening a high school allowing our students to continue their language studies that they have gained here.</p> |
| 8:58 pm | <p>School Fees</p> <p>We are not going to charge school fees.</p> |
| 9:02 pm | <p>Auditor</p> <p>Ryan stands behind Patti and what she does.</p> |
| 9:07 pm | <p>Motion</p> <p>Emily made a motion to adjourn the meeting. Cameron seconded the meeting. All voted in favor. The meeting was adjourned.</p> |