



Board Meeting Minutes

Meeting Information
Date: October 11, 2023 Time: 7:00 pm Location: Renaissance Academy, 3435 North 1120 East, Lehi, UT.

Attendee Information	
Board Members	Schoolhouse
x Cameron Hughes	Mark Ursic, Executive Director
Jen Lambert	Patti Davis, Business Manager
x Emily Haleck, Board Member	Stephanie Avery, Assistant Director
x Jared Barfuss, Board Member	Anna Felton

Motions			
#	Motion made by	Motion	Vote
1	Jared Barfuss	Approval of the TSSA Framework and 2023-24 Plan	Second: Emily Haleck All voted in favor
2	Emily Haleck	Adjourn the meeting	Seconded: Jared Barfuss All voted in favor

Time	Topics
7:02 pm	Welcome and Call to Order
7:20 pm	<p>Director's Update-Mark Ursic</p> <ol style="list-style-type: none"> 1. Financial Report <ol style="list-style-type: none"> a. Carnival revenues-could be some additional next month, currently approximately 20K. Last year was close to 40K b. State revenue requests have all been approved and are accurate c. We should see some additional revenues by December. d. Projecting 7.7 M in revenue e. Staffing is trending approximately 5% high due to the additional Chinese teacher on staff f. May add hours to part-time school counselor schedule if revenues increase. g. I am looking at renegotiating IT and Custodial contracts to reduce expenses. Ongoing problems with the network and IP phones need to be addressed. Inconsistency of service is unacceptable. h. FEC purchase questions-Extra cafeteria tables. Delivery problems this summer resulted in the tables being returned. They will be reordered. 2. Early Literacy Update-Stephanie Avery <ol style="list-style-type: none"> a. Assigned specialist to provide curriculum mapping and lesson plans for interventions b. Made staffing adjustments to require all teachers to work with all their students, spend the intervention time with the students in the most need, and have aides work with the higher-performing students. c. Started a student incentive program to reward students for reading practice at home with a weekly prize cart as well as a monthly grade level free dress day for the highest usage. d. Starting a take-home reading program to get parents more involved in reading with their students at home. e. Teachers are using the new phonics program. Students enjoy the exercises, and the structured approach and expectation of consistency from teachers is the most noticeable change. 3. Presentation of Teacher-Student Success Plan <ol style="list-style-type: none"> a. Allocate \$108,830.09 for the purchase of the 95% Group Curriculum b. The remainder of the funds would be earmarked to fund teacher salary increases.
8:14 pm	Vote on Teacher Student Success Plan
8:16 pm	Discussion regarding county requests to remove bicycles from the trail behind the school. Students can bring the bikes into the yard and lock them up on the east chain link fence. Aides should explain to students that bikes should not be left on the trail. MU doesn't recommend the expenditure of school funds to improve the county

	<p>property between our back gate and the trail. It seems unnecessary, given the option to park bikes inside the yard requires no additional expense. However, should the FEC want to spend fundraising money on such a project, MU is happy to discuss it with them.</p>
8:20	<p>JB poses several questions regarding the use of FEC funds and the ability to carry over from year to year. Referenced the concern on the part of FEC members that they're concerned that they will "lose" the money they raised at the end of a fiscal year. MU explained that while this has been a concern of FEC parents for many years, they have never "lost" money they've raised to the school's general fund. MU says that explaining the accounting challenges of carryover funding in prior talks was a mistake since it only causes a challenge for business office staff who have always worked around such issues when they have arisen. Moving forward, we'll refrain from mentioning the need for back-of-house workarounds and simply manage any issues internally.</p>
8:23	<p>Meeting Adjourned</p>