

Classroom Placement Policy & Procedure

Philosophy

If parents wish to ensure a good match for their student in a classroom, they may list the strengths and weaknesses their student has on a form that parents must obtain from the office and return by April 30. The placement committee, including a member of the administration and faculty will take these into consideration when placing the student. The Placement Committee may elect to counsel with specific parents who have filled Classroom Placement Forms to structure optimal classroom lists. Specific teachers may not be requested.

When students graduate to the next classroom, the teachers will divide the graduating students into balanced group, mixing students for variety of classmates and student special needs, and matching student learning style with a teacher's teaching style. Classroom assignments for the new school year will be posted by August 1st at the school.

If parents are not satisfied with their student's placement they may fill out a Classroom Transfer Form for the next available opening. If the Placement Committee or teacher disagrees with a parental classroom request, parents should follow the conflict resolution guidelines.